



Curriculum Vitae Requirements

The curriculum vitae must be written in English. You can use either our style template or your own CV. If you use your own CV, please make sure to include at minimum the following information:

- Personal information: Digital passport photo, first name(s), surname(s), address, postcode, city, country, telephone or mobile, email address, nationality, date of birth, and place of birth / origin.
- Work experience: Company name, city, country, start date / end date (at minimum month and year), position held, type (full-time, part-time or internship), main activities and responsibilities, and type of business or sector.
- Education and training (including higher education entrance qualification): Name and type of institute, start date / end date (at minimum month and year), title of qualification awarded (if applicable), average grade received, grading scale (max, min, pass grade), exchange term institution and location (if applicable), and exchange term start date / end date (if applicable).
- Extracurricular activities: Name and type of organization, start date / end date (at minimum month and year), role / responsibility.
- GMAT and/or GRE Score (if applicable).
- Language skills: Follow the Common European Framework of Reference for Languages ([Link](#)) to assess your language skills.
- The information which you provide in your CV will only be assessed if you include supporting documentation. Please number the supporting documentation and include an overview of the supporting documentation at the end of your CV. (Upload the supporting documents in the same order in the extracurricular activities section in the online application)
- Indicate the date of submission and sign the curriculum vitae to confirm that the information given in this CV and all appendices is true, complete and accurate and no information requested or other material information has been omitted.