

Implementing provisions on the award of development grants from the “University of St.Gallen Basic Research Fund” for postdoctoral researchers

of 1 February 2016 (Version of 7 May 2020)

The Research Committee of the University of St.Gallen enacts

Based on Article 1, paragraph 2 of the “Regulations on the award of research funds by the Research Committee of the University of St.Gallen” of 8 December 2015

As implementing provisions:

Article 1 Subject

¹ This decree regulates the awarding of development grants from the “Basic Research Fund” for young researchers.

Article 2 Entitlement to apply

¹ Young researchers at the University of St.Gallen who have been awarded a doctoral degree or are expected to complete their doctoral degree within the next six months, the relevant date being the date of the last completed examination, are entitled to apply.

² Also, junior researchers outside the University of St.Gallen who fulfil the following criteria are entitled to apply:

- They hold a doctoral degree or will be awarded a doctoral degree within the next six months.
- Applicants with a completed doctorate (PhD) have been awarded the degree at most two years before the application deadline. The relevant date is the date of examination/viva voce. Exceptions may be granted in justified cases. Previous employment of less than 50% due to family obligations can be counted towards the application deadline (1.5 years per child, but a maximum of 3 years in total). Detailed reasons why an exception should apply must be submitted in writing along with the application.¹

³ The term of the grant will start only once the viva voce has been passed successfully.

Article 3 Requirements with regard to the research project

¹ The research project must serve the development of a research profile which will most probably lead to an appointment of a full professorship.

Article 4 Eligible costs

¹ The grant includes the funding of the applicant’s own position in accordance with the common salary bands at the University of St.Gallen (F8). Funding is provided at the common employment level of 75% and subject to the condition that a maximum of 75% of funding of the beneficiaries may be from funds of the University of St.Gallen and institutions affiliated with the University of St.Gallen. Where there are good reasons (particularly care responsibilities within the family), the total workload funded by the University of St.Gallen may be reduced to 50%, but not below. Detailed reasons why an exception should apply must be submitted in writing along with the application.

² Research expenses (e.g., conferences, journal submission fees, office material, further education, research travel) will be paid pro rata at the employment level funded by the Research Committee without need for prior application. The Research Committee will periodically determine the maximum amount of conference expenses paid.²

¹ Version according to amendment of 7 May 2021; in force starting 7 May 2021.

² Version according to amendment of 7 May 2021; in force starting 7 May 2021.

³ Research costs which are indispensable for the realisation of the research project may be granted in addition.

^{3bis} A childcare allowance of maximum CHF 1'000 per month with an minimum employment of 75% can additionally be requested.³

⁴ No grants are awarded retroactively.

Article 5 Duration of funding

¹Development grants are awarded for a maximum of 36 months.

²Where the total duration of funding exceeds 24 months, funding is requested in two installments: the first installment for a maximum of 24 months, the second installment for the remaining time. In order to apply for the second installment an application for an extension must be granted in the course of one of the Research Committee's regular application periods prior to the expiry of the second project year.

Article 6 Application

¹ Applications are assessed in the regular meetings of the Research Committee. The published deadlines apply.

² Applications must be submitted by using the application form to foko_submission@unisg.ch

The following documents must be enclosed:

- Research plan;
- Risk analyses for projects with a project volume over 100'000 CHF;
- Data management plan for projects with a project volume over 100'000 CHF;
- Curricula vitae;
- Publications list;
- Copies of diploma and doctoral certificates;
- Supporting letter by at least one full professor or one associated professor at the University of St. Gallen which also details the integration of the applicant into a research institute at the University of St.Gallen.

Each full or associate professor of the University of St.Gallen can host only a maximum of two IPF fellows at the same time.

Where two or more full professors or associated professors declare a willingness to integrate the applicant into their respective research institutes the applicant, in the event of a successful application, shall make their choice of research institute.

- Two letters of recommendation (**not** needed when applying for an extension)

³ The research plan submitted alongside the application for extension must include a report on the first part conducted, the progress of the current project and a justification for the extension.

Article 7 Assessment

¹ The following criteria are applied in the academic assessment of the overall project:

- Compliance with the requirements of Article 3
- Suitable integration into a research institute at the University of St.Gallen

² The following criteria apply to applications for extensions:

- Project success up to date
- Likelihood that the project aims will be achieved within the remaining project time

Article 8 Grant payment

¹ In the event of a favourable decision by the Research Committee a project cost centre will be created to which the granted amount will be transferred.

² The project cost centre is managed by the Research Committee Office.

Article 9 Obligations of the beneficiaries

The award of a grant obliges the researchers to comply with duties of information, depositing and reporting in accordance with the "Regulations on the granting of research funds by the Research Committee of the University of St. Gallen"⁴.

³ Version according to amendment of 7 May 2021; in force starting 7 May 2021.

⁴ Based on the Senate Committee's Resolution of 8 December 2015.

Article 10 Fund assets

¹ The investment of funds and the administration of the fund's assets are the responsibility of the Administrative Director.